

Lakecrest Condominium Association, Inc.

VARIANCE REQUEST FORM

Submission of Plans to
Architectural Review Committee (ARC)

Owner's Name: _____

Owner's Address: _____

Owner's Phone/email: _____

Date Submitted: _____ Date Received by ARC: _____

This request is to be completed by the homeowner and submitted to the Architectural Review Committee (Board of Directors) for review BEFORE any proposed work commences. Submit a separate form for each proposed change. If you have any questions concerning this application, please contact The CAM Team at 904-278-2338 or email arc@thecamteam.com.

In accordance with the Associations Covenants & Restrictions, I hereby request the associations consent to make the following changes, alterations, renovations, additions and/or removals to my home. **Provide brief description of your request: Please use a separate page if needed.**

Please include drawings showing the location of your improvement along with details such as dimensions, materials, etc. Photos of the intended improvement are encouraged.

Is this an amendment to a previous request? Yes No

If Yes, approximate date of previous request: _____

I understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the Association.
2. All work will be done at my expense and all future upkeep will remain at my expense.
3. All work will be done expeditiously once commenced and will be done in a good workmanlike manner by myself or a contractor.
4. All work will be performed at a time and in a manner to minimize interference and inconvenience to their Owners.
5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.
6. I will be responsible for the conduct of all persons, agents, contractors, and employees, connected with this work.
7. I will be responsible for complying with, and will comply with, all applicable federal, state & local laws, codes, regulations, and requirements in connection with this work, and I will obtain any necessary government permits & approvals for the work. I understand and agree that the Condominium Association, its Board of Directors, its agents & the Committee have no responsibility with respect to such compliance and that the Board of Directors or its designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code regulation, or governmental requirement.
8. I understand that if the Committee should deny my request, I may appeal their decision to the Board of Directors.
9. The contractor is:

Owners Signature (required - no exceptions):

Review date: _____ Approved: _____ Disapproved: _____ Pending: _____

Approved By: (Association or Management Company Representative Only)

_____ Date: / /

PLEASE RETURN COMPLETED APPLICATION TO: arc@thecamteam.com